Family on the Mend, LLC.

Adoption Services

POB: 2652

Windermere, Florida 34786

Phone: (407) 476-1334

[Familyonthemend@gmail.com](mailto:Familiesonthemend@gmail.com)

**Application of Services**

Agreement made this day of 2023, between Family on the Mend LLC, hereinafter “AGENCY” and hereinafter, “CLIENT.”

Whereas CLIENT wishes to retain Family on the Mend LLC for work involved in Preparing and producing a written home study for the purpose of adoption, the parties agree as follows:

1. **SERVICES TO BE RENDERED:** Agency will conduct an arrange for all research necessary to produce a home study. A home study includes, but is not limited to, in-depth interviews, reference checks, FDLE, local law enforcement, and DCF abuse registry clearance, an evaluation of the adoptive home, financial and medical evaluations, of Client (s) and others in the home, counseling and education specific to adoption, and production of a written report.
2. **NON-REFUNDABLE ENGAGEMENT AND ADMINISTRATION FEES:** CLIENT agrees to pay a minimum of $250.00-$500.00 or first installment of payment plan at the time of signing of this Agreement as an initial engagement fee for conducting a home study, which amount is to be non-refundable and will be credited against the total fee. Additional fees will be charged for travel more than 1 hour from Agency’s office, phone consultation in excess of time normally required to complete the report.

Client will make payments to Family on the Mend LLC via check, money order, Zelle, or Cash App. The balance will be paid in full no later than a six-month installment plan.

1. **COST OF HOME STUDY SERVICES:**  If additional time is necessary beyond the usual and reasonable amount of time necessary to complete a home study, CLIENT agrees to pay following hourly charges:
2. Agency Time: $75.00 per hour

This includes, but is not limited to, phone conferences of greater than 15 minutes (unless related to completion of home study), participation in matching staffings/conferences, cumulative time of greater than 30 minutes sending out multiple studies.

1. Travel for Family more than an hour from the office $50.00 per hour
2. **CONSULTING FEES:** Should the CLIENT utilize the consulting services the CLIENT agrees to fee of $3000.00 which covers a year of consulting services.
3. **COSTS:** CLIENT is responsible for an agrees to promptly pay all costs and expenses arising from m the home study, to be provided by the Agency, independent of the approval or non-approval of CLIENT by Agency for adoption.
4. **RIGHT OF AGENCY TO WITHDRAW FROM THE CASE:** The Agency shall have the right to withdraw from the case if CLIENT does not make ethe payments required by this Agreement or has misrepresented or failed to disclose material facts to Agency.
5. **ADDITIONAL PROVISIONS:** CLIENT agrees to inform Agency truthfully with regar4ds to questions asked by Agency during the home study interview and that CLIENT will be forthcoming with any information that may be pertinent for the home study. The CLIENT acknowledges that they will keep the Agency abreast of any changes that are or would be pertinent to the home study.

CLIENT acknowledges that the Agency has made no guarantees or promises regarding the outcome of any aspect or phase of this matter, and that this Agreement constitutes and represents the entire agreement between Agency and CLIENT. Any change or waiver of any of the provisions of this Agreement shall be in writing and designed by both parties. In the even that any party engages the services of legal counsel to enforce its rights under this Agreement against any other party, regardless of whether such action results in litigation, the prevailing party shall be entitled to reasonable attorney’s fees and costs from the other party.

Services entered between AGENCY AND CLIENT are as follows:

PRIDE Training $800.00 (Individual) $1200 (Couple)

Home Study $1400.00

Consulting Fees $3000.00 ( up to 12 Months) If selected

I agree to the above terms and conditions:

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CLIENT DATE

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AGENCY EXECUTIVE DIRECTOR DATE